



October 1, 2014

Mr. Randall Lawrence, Supervisor  
Town of Sterling  
1290 State Rte. 104A  
Sterling, NY 13156

Re: Water District #1 – Water Ordinance or Local Law

Dear Randy:

I am writing to request an audience with you and the Water Committee to begin discussions regarding the creation of a Local Law for the proposed and future developments of public water systems. This law will set criteria for management, control and operations of the water district or water service areas.

I have attached several copies of local laws adopted by neighboring communities for your review. Your project attorney, Allison Nelson, will also assist you.

The Town of Volney does have several water service areas that are serviced by OCWA; therefore it may be the most relevant for Sterling's Water District #1.

Please contact me to schedule a meeting date and time.

Should you have any questions, please call.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Robert F. Guminiaak', is written over a light blue horizontal line.

Robert F. Guminiaak, P.E.  
Business Development Manager

c: Brian Soper, Highway Superintendent, w/enc.  
Allison Nelson, Town Attorney, w/enc.

enc.

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**Town of Sterling – Water District #1**

**Project Update & Schedule**

**Monday, October 27, 2014** 9AM

1. Project Status:

- a. Developed base mapping.
- b. Working on final design. Water Main layout, met with Brian S on layout.
- c. Will be sending tap location letters soon. — Residents can mark on letters where they want their taps
- d. Will be requesting boring quotes soon. — Subsurface investigations wherever we go under the road
- e. Will start to prepare required easement maps soon for the Attorney to pursue.   
 Fund St → Be as far from the shore as possible.   
 Can finish throughout the winter.

2. Start local law review for water system.

3. Several copies of other local laws were given to Randy for review.

4. Your attorney will assist you with the local law process and language. — To Attorney by Feb.   
 — Have law in place by end of Apr.

5. Review local laws (Volney's is a good one), has OCWA as a supplier.

6. Local Law can be amended in the future.   
 → Covers all service and sets rates   
 Follow their rules

— Input from Committee by end of Nov.

— Brian & I review in Dec.

— Meet w/ Committee in Jan

— Law to Attorney in Feb

— Becomes law by May.